Extraordinary Educational Expenses
2015-16

The U. S. Department of Education permits institutions of higher education to increase a student’s COA due to additional expenses or other related expenses not considered in the standard allowances included in the COA. The Office of Financial Aid will include these expenses for students upon request and according to our policy. Below are examples of acceptable and unacceptable expenses.

**Acceptable Expenses:**

1. An allowance for the **one time** direct costs of **obtaining a first professional license or certificate** for students enrolled in a program that requires such professional licensure or certification. The cost must be incurred during a period of enrollment (e.g. Praxis test fees, bar exam fees, etc.).

2. An allowance for expenses related to a **student’s disability** (e.g. personal assistance, transportation, equipment/supplies, etc.).

3. An allowance for **expenses directly related to educational research** that is required for a degree program (the student must provide written verification from the instructor or dean of the academic department that this expense is required for the student’s program of study).

**Unacceptable Expenses:**

1. An allowance for **test/exam prep courses** (e.g. bar exam reviews, CPA exam reviews, etc.).

2. An allowance for **attending a professional conference, even if you are presenting**.

3. An allowance for **any component already included in your COA**. You can view your COA by accessing this website: [http://finaid.olemiss.edu/cost-of-attendance/](http://finaid.olemiss.edu/cost-of-attendance/)
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This form is used to request an increase to your Cost of Attendance (COA) for additional educational expenses or other related expenses not considered in the standard allowances in the standard cost of attendance. Any course-related expense(s) must be for a class that counts towards your degree requirements.

To be completed by student (please print):

STUDENT LAST NAME ___________________ STUDENT FIRST NAME ___________________ STUDENT MIDDLE NAME ___________________

OLE MISS STUDENT NUMBER _____________ LOCAL TELEPHONE NUMBER _____________ OLE MISS EMAIL ADDRESS ___________________@go.olemiss.edu

Please check the appropriate box indicating your student status:

_____ Undergraduate/Pharmacy (EE 1-3/PY1)  _____ Graduate/ Law/ Pharmacy (PY2-PY4)

YOU SHOULD PROVIDE THE FOLLOWING DOCUMENTATION TO SUBSTANTIATE YOUR CLAIM:

1. A written statement explaining why you feel your educational expense(s) are extraordinary.
2. Copies of receipts, or other official documents, for educational or other related expenses that you have incurred that are above and beyond the standard allowance in our cost-of-attendance.
3. A copy of your current class schedule.
4. Formal documentation from your instructor or dean, as appropriate.

If approved, increased eligibility will be funded up to the maximum Federal Direct Loan eligibility. If you intend on using a PLUS loan or a private loan for these additional expenses, please check here.

If your scholarships have been reduced, you must indicate so by checking here.

I am requesting an increase in my budget for the amount of $______________ to cover additional educational expenses above those included in the standard cost of attendance. Select the term for which you are requesting this increase in your COA (select only one term):

_____ Fall, 2015  _____ Spring, 2016  _____ Summer, 2016 (Summer is considered separate from Fall and/or Spring.)

I certify that the information and documentation provided are complete and true to the best of my knowledge. I also understand that undocumented expenses will not be included.

Student Signature: _______________________________ Date: ___________________________